

From: Vankeerbergen, Bernadette
To: [Wheaton, Joe](#)
Cc: [Lam, Pok-Sang](#); [Odum, Sarah](#); [Zircher, Andrew](#); [Hogle, Danielle N.](#)
Subject: Educ Sts: Cultural Foundations 3206
Date: Wednesday, November 19, 2014 10:14:00 AM

Dear Joe,

On Thursday, November 13, the Social and Behavioral Sciences Panel of the ASC Curriculum Committee reviewed a request to add GE Diversity—Social Diversity in the U.S. to Educ Sts: Cultural Foundations 3206

I am happy to report that the Panel unanimously approved the request with 5 recommendations (to be implemented when course is taught) that I here list:

- Syllabus:
 - Note to instructors at the top of page 1 will need to be deleted.
 - Number of contact hours per week should be indicated on syllabus.
 - Add a grading scale.
- When GE assessment is done, bear in mind that the focus is on assessment of the GE expected learning outcomes, not course assessment.
- Make sure that GE data is archived somewhere.

The course request will be shared with the large ASC Curriculum Committee on Friday and, provided there are no questions or comments, will be advanced to OAA at the end of business day on Friday. Provided the course request is subsequently approved all the way through the Office of the University Registrar, Educ Sts: Cultural Foundations 3206 will be a course with GE Diversity—Social Diversity in the U.S. starting Spring 2015.

Please know that the GE assessment plan will need to be implemented each time the course is offered and GE data gathered. After the second offering of the course, the Department will be asked to submit an initial report summarizing GE assessment results of those first two offerings (following the format of sections I and II of the Assessment Report Requirement in Appendix 7 of the ASC Curriculum and Assessment Operations Manual [p. 88] http://ascas.osu.edu/files/ASC_CurrAssess_Operations_Manual.pdf). Our program assistant Danielle Hogle (hogle.12) can help the Department with any aspect of the GE assessment requirement. She will also make sure to contact the Department before the course is offered and provide any assistance that the faculty member(s) may need. Could you please communicate this information to the faculty member(s)?

If you have any questions about the feedback above, please do not hesitate to contact Professor Pok-sang Lam (Chair of the SBS Panel; cc'd on this e-mail), or me.

My best,
Bernadette

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